



Operation Turn Around

Sister's Circle Mentor Application

Operation Turn Around (OTA) is a community based grassroots 501(c)(3) non-profit organization, which has been operating since March of 2009. Our goal is to address relevant issues in our community such as health and wellness, diversity, education, urban beautification, local job creation and district representation. We also rise to combat social perils by planning programs that stoke the community's hunger for education and foster the notion of civic engagement. In achieving this goal, our hope is to generate a better understanding of our community and create mutual respect and interest in surrounding communities, inspiring a synergetic urban network.

The Sister's Circle is an empowerment group for young women. At the Sister's Circle, young women can connect, be inspired and grow in self-confidence. The Sister's Circle builds girls of courage, confidence and character who make the community a better place. Operation Turn Around's Sister's Circle allows girls to discover the fun, friendship and power of girls together. Through a plethora of enriching experiences, such as sports, skill-building, community service initiatives, cultural exchanges and environmental and community stewardships, girls grow courageous and strong. OTA's Sister's Circle helps young ladies develop their full individual potential. We use understanding, skill and respect to relate to others. We develop values to guide our actions and provide the foundation for sound decision-making, and we contribute to the improvement of society through our abilities, leadership and cooperation with others.

For more information, please email thecircle@otaworks.org. We look forward to hearing from you!

Thank you,

OTA Staff

Operation Turn Around's Sister's Circle Program

Mentor Application Form

The **Sister's Circle** is a program of Operation Turn Around (OTA) for young women ages 12 - 18. It consists of four fundamental concepts designed to extend the vision of OTA by cultivating and encouraging high achievement through: **1) Leadership Development; 2) Educational Enrichment; 3) Civic Engagement; and 4) Character Building.** The **Sister's Circle** program will develop skills and talents of young women who are at risk of falling victim to perils of society, such as teenage pregnancy, abuse, school dropout, etc. Success, therefore, is producing the antithesis: molding, empowering and producing potential leaders within local communities as well as larger venues.

Program Criteria for the Mentors:

- Mentorship positions are open to women ages 21 and older
- the applicant must demonstrate high moral character and be able to commit to the entire length of the program
- the applicant must submit a completed general application form and provide at least 3 references
- the applicant must be capable, responsible, respectful and appropriate especially with regard to participants (mentees), fellow Mentors and Operation Turn Around as a whole
- the applicant must protect and uphold confidentiality and the laws as put forth by the State of New York
- the applicant must agree to follow instructions and cooperate with OTA staff at all times
- the applicant must refrain from engaging in or promoting the following activities while representing OTA, interacting with mentees or otherwise participating in this program: drinking, smoking, using controlled substances, using foul language and wearing inappropriate attire

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Personal Information Form

Please Print or Type

Applicant:

Last, First MI

Title (Ms./Mrs./Dr. etc...)

Home Address

City, State Zip

Phone Number

Age

Email

Date of Birth (mm/dd/yyyy)

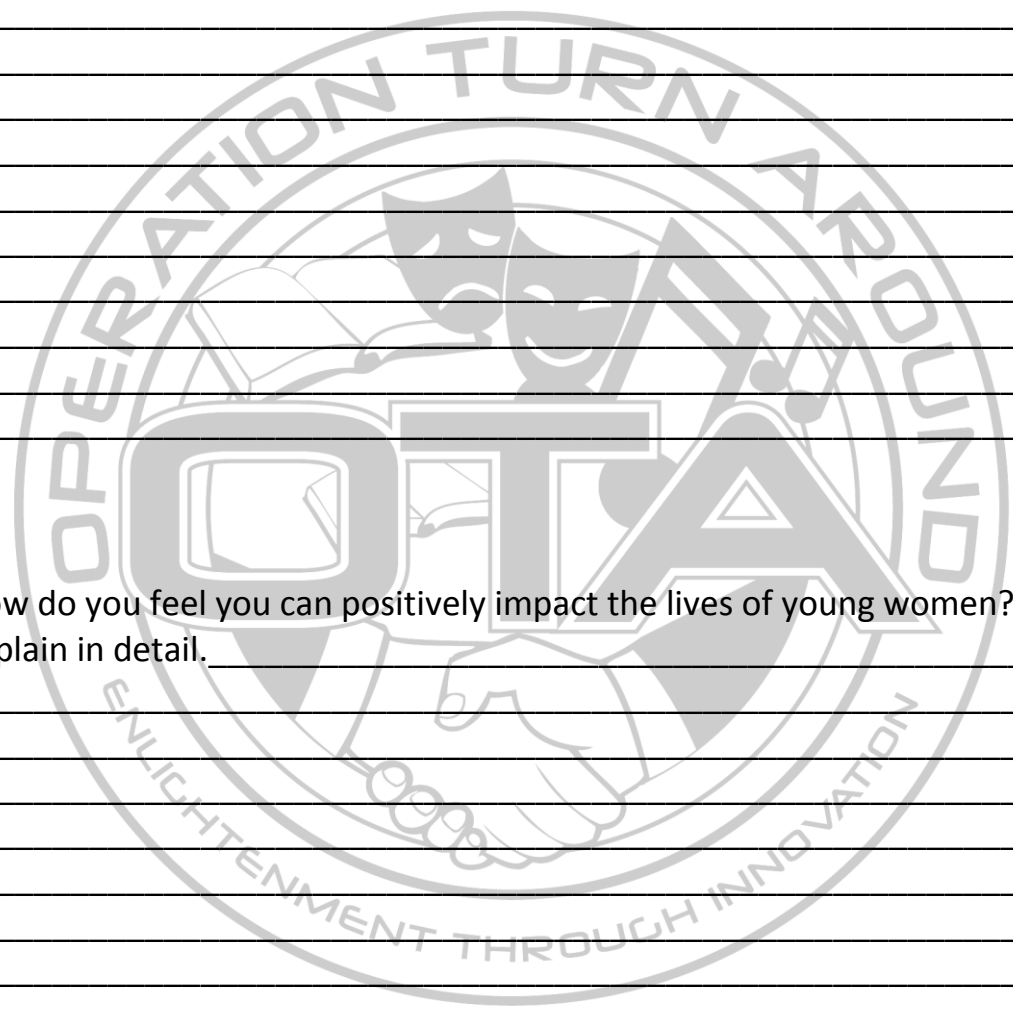
List Relevant Activities:

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Questionnaire

- 1. What are some issues affecting youth in our communities? Please explain in detail. _____

- 2. How do you feel you can positively impact the lives of young women? Please explain in detail. _____



Questionnaire continued

3. What do you think are the three most important tasks of a mentor? Please explain in detail. _____

4. Please include a current CV or resume and a list of 3-4 references

5. Have you ever been arrested? Y / N (circle)

6. Have you ever been convicted of a crime? Y / N (circle)

Please explain any "yes" answers to questions 6 or 7 above

I, _____ (please print clearly) hereby attest that the preceding answers are true and accurate.

(Signature)

(Date)

***Please complete ALL sections of this application. Incomplete applications will not be considered.**

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Statement of Understanding

The **Sister's Circle** program is an initiative of Operation Turn Around (OTA) with emphasis on (1) Leadership Development; (2) Civic Engagement; (3) Education Enrichment; and (4) Character Building among girls ages 12 – 18. To ensure participants will derive maximum benefit from their experiences, it is imperative that Mentors honor and uphold program rules and guidelines as attested to by the required signatures below:

It is understood that I, _____, will follow and uphold the integrity of Operation Turn Around, OTA, Inc. while participating in **OTA's Sister's Circle** program.

It is understood that I, _____, will adhere to appropriate rules and laws as defined by OTA and the City of New York respectively.

I, _____, understand that as a participating representative of the **Sister's Circle** program hosted by Operation Turn Around, OTA, Inc., my behavior must always reflect favorably upon the organization.

I, _____, understand that if I am found to be in violation of any of the established rules and regulations, or the code of ethics of the **Sister's Circle** program, Operation Turn Around, OTA, Inc. has the authority to terminate my participation.

Major Infractions – All of the following are prohibited and subject to maximum disciplinary action:

- Physical abuse of any participant, Mentor or OTA representative
- Any form of criminal activity or malfeasance
- Use/or possession of a controlled substance

In addition, Mentors having one or more unexplained absences, or three absences in total will be subject to dismissal from the **Sister's Circle** program:

I, _____, have read and understand the above rules and regulations, and I further understand the consequences of violating them.

(Signature)

(Date)

***Please complete ALL sections of this application. Incomplete applications will not be considered.**